

General Council Minutes

20:00 12 July 2021, by Zoom

Present: Simon Gleisner (SG); Chair
Marissa Papas (MP)
Fiona Daffern (FD); Minutes
Gareth Milton (GM)
Chris Stooke (CS)
Barry Heselden (BH)
Ben Rathe (BR)
Cal Beckett (CB)
Lisa Thomas (LT)

In attendance for item 2 Adam Crook (AC)

In attendance for item 3 Jason Salmon (JS)

	Item	Action
1.	Apologies Guy Jones (GJ), Roisin Deady (RD)	
2.	Minutes of GC 14 June 2021 Approved	
3.	Opening up the Building Government messages to date: everything will open up on 19 July, up for individual organisations to decide local rules. Government advice to take the same social responsibility as before in crowded places noted. GC debated various options from wearing masks but opening up all seating, to maintaining all current social distancing rules and building processes. Agreed to take a cautious approach to opening up, similar to the Globe: <ul style="list-style-type: none">• All audience members requested to wear masks, unless exempt;• Reduce to 1 metre distancing, use all rows in the theatre, but continue space between groups. This would increase seating to c60% capacity;• Maintain live streaming where possible (maintains access those still not sure about returning the buildings or living at a distance). Suggested, for discussion and agreement at BarCom: <ul style="list-style-type: none">• reverse flow to the bar and seat service stopped;• Pre or interval drinks maintain flow through bar, not stopping;• Possibility of audience members and cast using the bar after the show (ltd numbers). To include questions in Members' survey in August to gauge membership appetite/concerns for opening up.	

4.	<p>Environmental Strategy JS talked GC through an Environmental Strategy he was developing for BPT. Proposed to be light touch and principles based focusing on recycle, reuse and sustainability. Next step to form a sub-group that would build an action plan under the strategy.</p> <p>Agreed that General Technical Manager role most suited as GC rep on the sub-group, but would need to wait until after the AGM.</p>	
5.	<p>Matters Arising GC (not on agenda)</p> <p>Completed</p> <ul style="list-style-type: none"> • GM spoken to Bex re FoH numbers needed as we open up. Proposed no need to increase currently. If box office needs support, call up one bar volunteer (request install a buzzer). If fire evacuation, SM to get involved (should happen anyway). • GM circulated covid safety notes to TC • JS invited to GC to discuss Environmental policy • AGM articles and notices completed • Volunteer slots added on sign up for Feast <p>On track:</p> <ul style="list-style-type: none"> • SG to include EDI article in next Members' Update • SG to contact LTG re EDI policies / actions • GJ to circulate Members' survey <p>B/F to Aug Reduced ticket price proposal</p> <p>Outstanding – for future review on timeframes</p> <ul style="list-style-type: none"> • Hearing Loop to be tested • Volunteer training weeks • Mission and vision to membership – to align with AGM • Membership Survey (to undertake in August 2021) 	<p>SG SG GJ</p> <p>GM</p> <p>GTM MP SG GJ</p>
6.	<p>Whistleblowing Policy</p> <p>FD introduced a draft Whistleblowing Policy that had been developed in response to Member requests. GC happy with content. Proposal that same processes should be included for Members' Club and BPT – awaiting feedback from respective committees.</p>	
7.	<p>Website</p> <p>Wireframes have been signed off and awaiting final home page drafts, then need to discuss what will transfer, what is legacy and what is to be archived.</p> <p>Recognise that timescales fallen slightly behind (combination of valid reasons); CB to arrange a meeting with Chaptr to review progress to date and agree revised deadlines.</p>	<p>CB</p>

8	<p>BPT and Bar updates</p> <p>BPT FD to circulate updates after BPT meeting next week</p> <p>Bar Nothing to add.</p>	
	General Updates	
9.	<p>Finance Cross checking BPT/SLT spend against grants Chasing auditors to sign off the accounts</p> <p>Youth & Volunteering Summer programme being rolled out Autumn programme planned</p> <p>Theatre Committee / GTM Nothing to add</p> <p>Membership No update</p> <p>Marketing. No update</p> <p>House Question arose re authorisation for AHU ducting to be moved because of listed building status. Confirmed this was all approved.</p> <p>Ongoing concerns re volunteer resources. MP to pick up volunteering boost with AC and GM</p>	MP/GM
10.	<p>AOB FD requested that AGM documents be made live. Relevant members reminded of urgent need to submit annual reports to SG for 2020.</p>	