

General Council Minutes

20:00 11 July 2022 The Old Fire Station, the Bar.

Present: Simon Gleisner (SG); Chair
 Lee Ridgeway (LR)
 Lorna Felix (LF) Minutes
 Gareth Milton (GM)
 Cal Beckett (CB)
 Lisa Thomas (LT)
 Barry Heselden (BH)

	Item	Action
1.	Apologies Guy Jones (GJ) Jo Boniface (JBo) Chris Stooke (CS) Welcome to Lee - returning to GC and Lorna -new to GC	
2.	Minutes of GC 9 May 2022 Approved.	
3.	Matters Arising <i>Completed:</i> <ul style="list-style-type: none"> Tunbridge Wells Festival -unfortunately it didn't prove possible to do this year. More local outdoor venues include Penge festival, Brockwell Park walled garden and The Rookery in Streatham. Agreed to keep an open mind. Last Day Charity Event - Kurly Kale have booked SLT for 19th August. SLT is providing space and FOH services for free. Tickets are available on Ticketsource. <i>Outstanding</i> <ul style="list-style-type: none"> Annual Report: Finance report still with Auditors. Sign-off next meeting. 	0/S
4.	Co -opt Finance Director Chris Stooke was unanimously co-opted.	
5.	GC vacancies Publicity and Marketing - SG will focus on this for the next couple of months. LR will pick up some Chair duties to enable this. The aim is to offer a basic level of service for everyone in promoting their show, but to enable individual directors and their teams to do more if they wish to do so. SG intends to have a plan in place by next month which will include Twitter, Facebook and Instagram. Theatre Committee - There are four expressions of interest. Rather than co opting to GC at this stage, it was agreed that CB and JB extend invites to a sub committee.	SG CB/JB

6.	<p>EDI -options for Away Day</p> <p>Agreed a face to face rather than a virtual group preferred. SG to send out a doodle poll re availability early/mid September</p>	SG
7.	<p>Ticket Pricing</p> <p>Simon had prepared a proposal. Agreed SLT should have one ticket rate but with the proviso that if we have a very expensive show there may need to be a higher price for that show.</p> <p>Agreed to move to Proposed Rate A - (with amendment of non member concession to £12) and to trial flexible pricing on a Wednesday (£6 minimum)</p> <p>GM to check with CS that this will be enough to meet anticipated additional costs.</p> <p>SG to think about a slogan/idea for advertising the flex ticket.</p>	GM SG
8.	<p>Website</p> <p>SLT's new website is now live! Huge congratulations and thanks to all concerned.</p> <p>GM, CB and GJ to provide website oversight.</p> <p>GM to arrange training for those who need to put things on the site.</p> <p>Agreed that the time is right now for SLT to have full ownership with multiple people being able to use/access/manage it and to move away from the current position of single person dependency. (which historically worked well and was much appreciated).</p> <p>GM to explore implications and costs for moving on from current arrangement and to report to SG.</p>	GM GM
9.	<p>Expenditure Requests</p> <p>a. Incident Review - Toe protectors - Approved. Bex to order. b. Metrodeck Handrails - Adjourned to Sept meeting</p>	
10.	<p>SLT address on new website</p> <p>Proposal to be known as SLT Fire Station agreed.</p>	
11.	<p>Publicity Road Map</p> <p>This couldn't be discussed in GJ's absence. SG to speak with GJ to see if this may be more appropriate for another forum- or come back to Sept GC meeting.</p>	SG

12.	<p>Director and Rep pre season induction Agreed there's a value in widening the induction to include more of how SLT works. CB to advertise next date 3rd August</p>	CB
13.	<p>BPT update</p> <p>a. ASH has said that they will start the BEAM and TOWER building works on 10th August but (as of 1st July) there'd been no meeting about it with them. They have assured that the permissions have been applied for with Lambeth Council. BPT are hoping that ASH comes on site to discuss impact with bar and all users in the next couple of weeks.</p> <p>This will impact Bar during SLT shorts - but work needs to be done. GM to confirm dates and implications with BPT..</p> <p>b. Accidents and Incidents - BPT completed Riddor report for the broken toe accident. Asks for an update on what GC has done.</p> <p>c. There is an application for a trustee role. BPT hopes to interview shortly.</p> <p>d. VAT issues. BPT had anticipated CS would be able to update GC. SG will speak with CS.</p>	GM SG
14.	<p>BarComm Updates</p> <p>Bar Comm are keen to re establish cross committee work in relation to stimulating more volunteering from members. This falls within LR's remit and he and SG note the need to get this up and running soon.</p>	LR/SG
15.	<p>General updates not already covered</p> <p>a. Finance - none</p> <p>b. Youth and Volunteering -LR reported 117 young people in classes (although numbers fluctuate) 52 young people involved in production of Macbeth. Several have been involved in general SLT productions. Another Youth performance is planned for 23rd Feb 2023.</p> <p>Chaperones : There is an SLT chaperone policy but it's been tricky actually finding chaperones; parents have had to be in attendance. There's a need to check who looks after chaperone arrangements.</p> <p>Youth and Adult Learning Officer has been in post 2 years, LR raised need for review of terms and conditions in light of cost of living rises.</p>	LR SG

	<p>c. Theatre Committee - already covered</p> <p>d. GTM/Wardrobe - BH plans to organise another tidy up backstage potentially during August.</p> <p>e. Membership - nothing</p> <p>f. House - GM reported that we are still short of a few volunteers to cover this week and during shorts. Hayley Thomas is this month's champion volunteer. Re handing over to the Bar at the end of the evening. Whilst handover remains Box Office responsibility they can delegate to FOH. . BH added that when the Bar is busy it's sometimes easier to leave the trolley loaded and for Bar staff to deal with it and return the trolley upstairs.</p>	
16.	<p>Celebrating our Heritage</p> <p>CB suggested celebrating our heritage with photo's or show posters on the walls of SLT. Could it be a project for someone?</p> <p>Agreed to think about it.</p>	
17.	<p>SLT GC and AGM dates for 2022/ 2023</p> <p>AGM on 8th May 2023 - subject to CS confirming date OK Second Monday in April 2023 is Easter Monday - agreed 23rd April.</p> <p>SG proposed August meeting be a closed meeting and moving next open meeting to September 22.</p>	
18.	<p>AOB - None</p>	
19.	<p>Next Meeting : Monday 8th August - Closed</p>	