



<p><b>5.</b></p>	<p><b>Update on Yard Project and next steps</b></p> <p>The meeting acknowledged the news that Lambeth had withdrawn their grant offer because the work could not be completed within the strict time frame required. Membership has been notified.</p> <p>The feasibility work undertaken by Small Studio has helped identify options for work on the wall which requires essential remedial work. This is being progressed.</p> <p>Lambeth and AHF have indicated that there may be funding available we can apply for for restoring/developing projects.</p> <p>Notes from Carole Coyne and Bex Law' meeting identifying potential building projects that might be eligible for funding applications was discussed.</p> <p>Aside from the Yard Project and Fire Door upgrades both of which need to be done as priority. ( with or without additional funding)</p> <p>The meeting felt the next biggest priority was security and insulation in the foyer.</p> <p><b>Action: CS to thank Bex and Carole for their input and to ask them to respond to three risk areas i.e. Fire, Yard and Security .</b></p>	<p><b>CS</b></p>
<p><b>6.</b></p>	<p><b>Summer Show Publicity</b></p> <p>The Director of the SLT Summer Show has expressed concern about slow ticket sales and is asking for additional support re publicity.</p> <p>Discussion covered suggestions such as contacting the Sherlock Holmes society ( we think LT has done this); the show team creating a trailer; asking YT Manager to circulate information to YT Members. Putting information on West Norwood WhatsApp group.</p> <p><b>Actions:</b></p> <ul style="list-style-type: none"> <li><b>a. JB to ask show team for content</b></li> <li><b>b. LF to ask the YT manager to advertise within YT.</b></li> </ul> <p>Going forward It was commented that the poster's dark colours and wording doesn't shout ' family friendly' - there may be some learning there for future advertising materials. Also whether we can look into schools marketing.</p>	<p><b>JB LF</b></p>

7.	<p><b>Annual Youth Show - staff payment</b></p> <p>Further to last month's discussion. A full show budget, including staff salary on costs and purchasing items for costumes/set is likely to be in the region of £6k.</p> <p>At the moment that means that the YT show would be running at a loss. GC acknowledged that we need to find a permanent solution. Whilst there is still reluctance to ask parents for additional funding LF was asked to talk with YT Manager to gauge how much additional funds we could raise this way.</p> <p>YT staff being paid to deliver the show has implications for how decisions are made re choice of show and number of tickets available. The YT Manager will have a more central role and it may be appropriate for there to be greater consultation with TC. Ideally shows that involve large casts and are unrestricted on age are likely to bring in larger audiences. For now the focus is on finding funding</p> <p><b>Action: LF to talk with YT Manager re potential income from additional parent payments</b></p>	LF
8.	<p><b>GC Roles pending new structure</b></p> <p>Whilst the transition to the new structure would benefit from as much continuity as possible, the reality is that that isn't always possible. The GT manager has given notice, and a meeting has taken place to find a new way forward to cover that role. Today in their report to GC, the whole of TC has given notice of standing down in September. They are keen to get next season finalised and to support a period of handover. JB said she may volunteer to keep on some of the admin duties such as managing the rehearsal calendar.</p> <p>SG asked anyone else thinking of standing down to let him know asap.</p> <p><b>Action: TC to prepare notes of key responsibilities, and then to arrange a meeting with SG in 2-3 weeks to identify a succession plan.</b></p>	TC/SG
9.	<p><b>AGM</b></p> <p>The governance group has a calendar of key dates they are working to. It is no longer a requirement to give 60 days notice. Current focus of work is on getting the Trustee pack ready for circulation.</p>	

7.	<p><b>Risks</b>  Register reviewed and updated.  <b>Action: GM to add risks relating to the transition period</b></p>	GJ
8.	<p><b>General Updates</b></p> <ul style="list-style-type: none"> <li>● TC still pursuing Miriam re practice guidelines.</li> <li>● GJ has begun a migration for 200 Club from Love Admin to MemberMojo.</li> </ul>	
9.	<p><b>Next Meeting : Monday 19th August 2024 - or date circulated by SG</b></p>	